



## **CAMP POLICIES/PROTOCOL FOR COVID 19**

### **Summer 2020**

*Questions or concerns? We are happy to help.*  
**Education Director Jonathan Minchew - Gonzalez**

**Education Department: 713-524-7998 or**  
**[jonathan@mainstreettheater.com](mailto:jonathan@mainstreettheater.com)**

### **IMPORTANT INFORMATION**

**Please read these policies and share the information with your child and all adult caregivers.**

By signing the release forms, you agree that you have read and will follow these policies.

Hello Parents! We at MST thank you for trusting us to provide your children with a fun and safe summer camp experience. This document provides you with MST safety protocols, expectations and additional policies for parents, and links to informational resources. The links are intended to share additional information, and to articulate the breadth of our CDP (Communicable disease plan)

*Thank you for being a part of Main Street Theater!*  
**SUMMER CAMP COVID PROTOCOL and POLICIES 2020**

**THINGS MST is doing:**

- ★ On the first day we will be stationed outside the theater to collect paperwork and direct students to their classroom. They will be with their group all day including lunch and recess.
- The check in line will be marked with tape to keep a social distance while waiting to check in.
- The theater space will be secured that only campers and staff will always be allowed in the building . We thank you in advance for your understanding.
- All staff will wear masks.
- All staff will take daily temperature and complete a daily health question check.
- Any staff members displaying COVID-19 symptoms will be sent home and a substitute found, Our staff has a 5-1 student/child ratio and we would be able to make the temporary absorption while we replace the counselor.
- We will enforce social distancing and health policies in the classroom
- We will take frequent hand washing breaks
- Lunch and breaks will be closely monitored to make sure food is not shared, and staff will wear gloves.
- For Friday popsicle day and second Friday Pizza day, all staff will plate the food with gloves and serve individually.
- Final showcases will be filmed and made available to download and watch at home. We are also looking into livestream possibilities.
- Students will be reminded of the protocol as we go along and participate in fun activities to reinforce policies (Such as making health posters to display in the space. Etc.)
- We will temperature check students every day of camp. No need for adult check- in after the first day. Just drop them off!
- We will institute a rolling carpool and bring your children to you at the end of the day.

**THINGS MST requires/requests of students**

- Adhering to not only “no touch” but keeping social distance as required by staff.
- No sharing of food (This has ALWAYS been a policy, but bears repeating here)
- **Masks.** I know this can be tricky for kids, but if children have masks, we can relax the distancing a bit, and it also keeps the space clear. WE WILL NOT have students with masks all day or even all class, and we won't send someone home if they don't have them, but we would like our students to be comfortable with the idea of having them! We will have a limited number to provide at the camp but would prefer bringing from home if possible.
- Please provide if possible. in addition to lunch/ two snacks, a refillable water bottle to minimize fountain use.

**THINGS MST requires/requests of parents:**

- Please practice social distancing policies in check in line and adhere to no adults in the building policy.
- Agree to staff administered beginning of day temperature checks for campers. Check in with child daily for signs and symptoms of COVID-19 and keeping them home if they show the symptoms. We trust parent discretion! Obviously, an allergy cough is not a concern!
- Reminding your children of social distancing and handwashing policies.
- Communicate regularly with us if you are keeping your child home or missing a day. (The more we can track the whereabouts of our students to start the day, the better!)
- Filling out medical/dr info as comprehensively as possible
- Providing emergency contact numbers so we can reach someone immediately if need be
- Providing immunization records
- **Masks.** I know this can be tricky for kids, but if children have masks, we can relax the distancing a bit, and it also keeps the space clear. WE WILL NOT have students with masks all day or even all class,

and we won't send someone home if they don't have them, but we would like our students to be comfortable with the idea of having them! We will have a limited number to provide at the camp but would prefer bringing from home if possible.

- To help drop-off and pick-up move smoothly, please put the green card you received on the first day on your dashboard. (You will still need to show ID.) The green card is not required, but it will help expedite carpool if we can see our student's group letter and number.
- When dropping off, please make sure that the passenger side of the vehicle is on the building side, not the traffic side. It is dangerous to have them walk around or between cars during the busy morning carpool time. Traffic can be busy in the mornings, so for students' safety, we strongly suggest using the carpool lane for drop off, rather than walking your students into the building from the parking lot.
- Have someone ready for immediate pick up if child displays symptoms requiring being sent home.

## **EMERGENCIES AND MEDICAL NEEDS:**

*How do I contact my student or his/her Teacher?*

**During camp hours**, you will have a phone number provided for the site director provided on the first day. You may also call the Education Department Office at 713-524-7998 or email [jonathan@mainstreettheater.com](mailto:jonathan@mainstreettheater.com) to ask questions about camp or have a message sent to your student. Failing this, the third and LAST option is to text Jonathan's cell at 415-370-7430. The Students are encouraged to leave their phones at home; if they don't, it must be off during camp hours.

To communicate with the Teacher **outside of camp hours**, please use the contact information provided by the Teacher in his/her first-day introductory letter or leave a message at the Education Department Administrative Office phone number. If an issue must be addressed during dismissal, please park and ask to speak to the Teacher, not the TA. We will come outside to you.

*My child doesn't feel well. Should s/he go to camp today?*

Though we encourage perfect attendance, please keep your child home when any of the following symptoms are observed:

- vomiting or diarrhea within last 24 hours
- sore throat
- eye infection/pink eye
- Loss of taste/smell
- persistent cough and/or runny nose
- fever within last 24 hours
- head lice

If a staff member or child is symptomatic, we will isolate (In a child's case have a counselor at hand to keep them company and their spirits up) arrange pickup and notify parents accordingly. If we learn a child or staff member has tested positive, we will notify parents immediately. Please refer to the links below for more details. The expectation is if we all follow the guidelines and best practices, it will never come to this!

## **LINKS**

See below for the CDC field guide to Day and overnight camps. Obviously, some of this does not pertain to us as we are a day camp, but it gives a comprehensive overview of our CDP.

[https://m.box.com/shared\\_item/https%3A%2F%2Fcampbox.com%2Fs%2F7gkh9buu3ntssx2v38gajg4z94631laq](https://m.box.com/shared_item/https%3A%2F%2Fcampbox.com%2Fs%2F7gkh9buu3ntssx2v38gajg4z94631laq)

This is the Texas state checklist.

[file:///D:/Jonathan/Downloads/OpenTexas-Checklist-Day-Youth-Camp-Operators%20\(1\).pdf](file:///D:/Jonathan/Downloads/OpenTexas-Checklist-Day-Youth-Camp-Operators%20(1).pdf)

If you have a question not answered in these policies, or if a concern arises, please don't hesitate to contact the Education Department Administrative Office at 713-524-7998 or email [jonathan@mainstreettheater.com](mailto:jonathan@mainstreettheater.com) .

*Thank you for being a part of Main Street Theater!*  
*Jonathan Minchew-Gonzalez, Director of Education*